

RULES AND REGULATIONS  
OF  
HEASTON RURAL WATER DISTRICT

These rules are issued in compliance with the provisions of the Articles of Incorporation and the By-Laws of the District and are designed to govern the supplying and taking of water and/or sewer service in a uniform manner for the benefit of the District and its members. They are subject to change from time to time. However, all such changes must be approved by the State Director of the Farmers Home Administration, until such time as the District is no longer indebted to the United States of America, or until such time as the District has completely retired all loans made by or insured by the United States of America. If a provision of the rules conflict with a provision of the rate schedule, the provision of the rate schedule will prevail. If any portion of these rules shall be declared invalid by competent authority, such voidance shall not affect the validity of the remaining portions.

Definitions: The following expressions when used herein will have the meaning stated below.

Applicant: Any individual, firm, partnership, corporation or any other agency living or owning land located within the service area applying for water and/or sewer service who applies for membership. There will be a hydrolysis test run first, at the customers cost.

Membership Certificate: right entitling the holder one (1) water and/or sewer service connection.

Board: The Board of Directors of Heaston Rural Water District, consisting of five (5) members.

Consumer: Any individual, firm, partnership, corporation or any other agency receiving water and/or sewer service from the District facilities.

Point of Delivery: The point of delivery shall be at the meter, unless otherwise, specified in the Application for water and/or sewer service. The point of sewer connection will be at the District's collection line, adjacent to the property.

Service: The term service, when used in connection with the supplying of water shall mean the availability for use by the consumers of water adequate to meet the consumers requirements and adequate sewer collection and treatment facilities. Service shall be considered as available when the District maintains the water supply at normal pressure at the point of delivery, in readiness for the consumers use, regardless of whether or not the consumer makes use of it

and when the District has available to the member sewage and treatment facilities.

Application for Water and Sewer Service: The agreement or contract between the consumer and the District, pursuant to which water and sewer service is supplied and accepted.

State Director: The State Director of the Farmers Home Administration.

Water and Sewer Service: Water and sewer service shall consist of facilities for supplying water and sewer to one (1) residence or business establishment.

## GENERAL RULES

1. The supplying and taking of water and use of sewer services will be in conformance with these rules and the applicable rate schedule hereto, and filed with the Secretary of the District; that such rate schedule is subject to change by action of the Board with the approval of the State Director. Provided further, when the supplier raises its water rates the same rates will be passed on to its membership, if at any time the Board of Directors determines the total amount derived from the collection of water and/or sewer charges is insufficient for the payment of operating costs, emergency repairs, or debt service, the Board shall increase the minimum water and/or sewer rate for the first (1<sup>st</sup>) month, thereafter, in an amount sufficient to pay such operating cost, emergency repairs, or debt service.



1. A commercial business asking for a temporary meter will be limited to ninety (90) days, with a \$4,000.00 deposit, plus cost of installation. Water rate charge will be twenty (20) percent above current rates. A refund of \$3,500.00 will be returned if the meter is in good working order and paid in full and on time. If, on the 91<sup>st</sup> day, the bill is not paid in full, the meter will be pulled and the deposited forfeited.

2. Applicants for service shall make application to the Board of the District. If the application for service is approved by the Board of Directors, the applicant pays the required cost and signs the standard application for water and/or sewer service. Then he shall receive service.

3. Before installing a service extension and providing water available for use, the Board may require the applicant to pipe his home and be in readiness to accept service.

Service is for the sole use of the consumer: A standard water and/or sewer service connection is for the sole use of the applicant or the consumer, and does not permit the extension of pipes to transfer water from one (1) property to another, not to share, resell or sub-meter water to any other consumer or allow another user to connect to the applicant's sewer line. If an emergency or specific situation should make such an arrangement advisable, it shall be done only on specific written permission of the Board of Directors for the duration of the emergency.

Agreements with governmental and public bodies: The District through its Board of Directors may make specific water and/or sewer service contracts with the Federal Government, the State of Oklahoma or agencies thereof, school districts, municipal corporations and non-profit corporations, differing from stipulations set out in the rate schedule and rules. Such contracts must received approval by the State Director of the Farmers Home Administration.

Right of Access: Representatives of the District shall have the right to read and test meters, inspect piping and to perform other duties for the proper maintenance and operation of service, or to remove its meters and equipment, upon discontinuance of service by consumers.

Continuity of Service: The District will make all reasonable efforts to supply continuous, uninterrupted service. However, it shall have the right to interrupt service for the purpose of making repairs, connections, extensions, or for other necessary work. Efforts will be made to notify consumers who may be affected by such interruptions, but, the District will not accept responsibility for losses which might occur due to such necessary interruptions. The District does



not accept responsibility for losses which might occur, due to interruptions to service caused by storms, strikes, floods, or other causes beyond its control.

Meters: Meters will be furnished, installed, owned, inspected, tested and kept in proper operating condition by the District, without cost to the consumer. A complete record of tests and histories of meters will be kept. Meter tests will be made according to methods of the American Waterworks Association by the District, as often as deemed necessary by its Board of Directors. If a meter is damaged in any way, shape or form by anyone, all cost of replace, repair of the meter will be charged to the consumer.

Meter Accuracy: Service meters whose errors do not exceed two (2) percent fast or slow shall be considered as being within the allowable limits of accuracy for billing purposes. The percentage of error will be considered as that arrived at by taking the average of the error at full load and that at ten (10) percent load, unless a consumers rate of usage is known to be practically constant, in which case, the error at such constant use will be used.

Meter Location: Meters shall be set in an accessible place, less that 5 feet from the line, adjacent to the property line of the member, except, where otherwise directed by the District. All meters shall be set horizontally and never connected into a vertical pipe. Meters set outside of a building shall be placed in a meter box furnished and installed by the District.

Bills: Bills will be rendered for service by the fifth (5<sup>th</sup>) day of the month, following that in which the service was rendered as set forth in the rate schedule. Failure of the District to submit a service bill shall not excuse the consumer from his obligation to pay by the twenty-fifth (25<sup>th</sup>) of the month. All payments not received by the twenty-fifth (25<sup>th</sup>) of the month will incur a ten (10) percent penalty on the outstanding balance due. If the account remains unpaid on the first (1<sup>st</sup>) day of the following month, in which the bill was rendered, service will be discontinued, either by locking the meter and/or disconnection of the service, membership shall be revoked. A fee of twenty-five (\$25.00) dollars will be charged for all returned checks, if insufficient check is not covered within ten (10) day, membership will be revoked.

Reconnection charges: The reconnection charge for restoration of service, if reconnection is authorized and approved, under the provisions of the By-Laws of the District, after each suspension of service due to delinquent payment or for other infractions of these rules, shall be the unpaid amount charged to date against the consumers membership, plus Ten (10) percent interest, plus five (\$500.00) hundred dollars for reinstatement of membership necessary to make such reconnection. Payment of all current charges must be made in full by cashiers check and clear the bank, before service in restored.



Consumers Responsibility: The consumer shall be responsible for any damages to the meter and water lines. All water lines and meters are the property of Heaston Rural Water District. Members must contact the manager before doing any digging or earth work. Any damages resulting before notification of the manager, the member will be responsible for ALL costs of repairs. The contractor installing any meters and/or water lines for the consumer must first be approved by the Board and the work will be supervised by Heaston's manager. If the District is called out, on a leak or problem, on the consumers side, the meter is the dividing line. There will be a charge of one (\$100.00) hundred dollars to the consumer. If the District is asked by the consumer to fix the problem all labor and material, the consumer will be billed for all costs. All costs of setting the meter and running lines to the meter will be the responsibility of the consumer.

Requested meter tests: Meter tests requested by consumers will be performed without cost to the consumer, if the meter is found to be in excess of two (2) percent fast. Otherwise, the consumer for whom the requested test was made will be charged for the cost of making the test.

Change of Occupancy: It shall be the consumers responsibility to anticipate changes of occupancy, and to have his membership certificate transferred to the new consumer as prescribed in the By-Laws. Until the certificate is formally transferred, the original holder shall be responsible for payment of services. All charges levied against a member must be paid before the membership certificate can be transferred or service resumed where there has been a suspension.

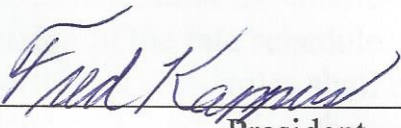
Applicants having excessive requirements: In the event, an applicant whose water requirements are found to exceed the District's ability to supply it from existing plant without adversely affecting service to other consumer's to a reasonable extent, the District will not be obligated to render such service,

Cross Connections: There shall be no cross connections made or maintained between the water system of the District or any other system, private or otherwise, and that all new structures constructed within the District shall, prior to service connections, comply with the plumbing standards of the State of Oklahoma. In addition, all sewage disposal systems, shall comply with the standards contained in Oklahoma Department of Health Engineering Bulletin Nos. 600, 0587 and 0575.


Representatives of the District, the state and local Health Departments, shall have the right at all reasonable hours to enter upon consumer's premises for the purpose of inspection and enforce of this provision.

Violations of this provision shall constitute cause for disconnection of a consumer's service.

Unanimously, adopted at a meeting of the Board of Directors held the Professional Building, El Reno, Oklahoma, on May 19, 1969 with five (5) members of the Board of Directors present.

  
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President

ATTEST:

  
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Secretary

Revisions: 01-2012  
07-12-2004  
10-2010  
01-2009  
01-2023